F.No. 285/35/2013 IT(Inv.V) / 108
Government of India
Ministry of Finance
Department of Revenue
(Central Board of Direct Taxes)

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E-2, ARA Centre, Jhandewalan Extn., New Delhi. Dated: 23<sup>rd</sup>, Dec, 2014

To
All PCCsIT/CCsIT/PDGsIT/DGsIT

Sir/Madam,

Subject: Guidelines for Compounding of Offences under Direct Tax Laws, 2014

In the light of various references received from the field formation from time to time, existing guidelines on compounding of offences under Income-tax Act, 1961 (the Act) have been reviewed and in supersession of the same, including the guidelines issued vide F.No. 285/90/2008-IT(Inv.)/12 dated 16<sup>th</sup> May 2008, the following guidelines are issued for compliance by all concerned.

2. These guidelines shall come into effect from 01.01.2015 and shall be applicable to all applications for compounding received on or after the aforesaid date. The applications received before 01.01.2015 shall continue to be dealt with in accordance with the guidelines dated 16.05.2008.

### 3. Compounding Provision:

Section 279(2) of the Act provides that any offence under chapter XXII of the Act may, either before or after the institution of proceedings, be compounded by the CCIT/DGIT. As per section 2(15A) and 2(21) of the Act, Chief Commissioner of Income Tax includes Principal CCIT and Director General of Income tax includes Principal DGIT.

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#### 4. Compounding is not a matter of right:

Compounding of offences is not a matter of right. However, offences may be compounded by the competent authority on his satisfaction of the eligibility conditions prescribed in these guidelines keeping in view factors such as conduct of the person; nature and magnitude of the offence and facts and circumstances of each case.

#### 5. Applicability of these guidelines to prosecutions under IPC:

Prosecution instituted under Indian Penal Code, if any, cannot be compounded as per these guidelines. However, section 321 of Criminal Procedure Code, 1973 provides for withdrawal of such prosecutions.

#### 6. Classification of Offences:

The offences under Chapter-XXII of the Act are classified into two parts (Category 'A' and Category 'B') for the limited purpose of compounding of the offences.

### 6.1 Category 'A'

Offences punishable under the following sections are included in **Category** 'A':

Sl.	Section	Description/Heading of section
No.		
i.	276	(Prior to 01/04/1976) – Failure to make payment or deliver returns or statements or allow inspection.
ii.	276B	(Prior to 01/04/1989) - Failure to deduct or pay tax
iii	276B	(w.e.f. 01/04/1989 and up-to 30/5/1997)- Failure to pay tax deducted at source under chapter XVII-B
iv	276B	Failure to pay tax deducted at source under chapter XVII-B or tax payable under section 115 –O or 2 <sup>nd</sup> provise towestional

		194B to the credit of the Central Government (w.e.f. 01/06/1997)
v.	276BB	Failure to pay the tax collected at source
vi.	276DD	(Prior to 1.04.1989) - Failure to comply with the provisions of section 269SS
vii.	276E	(Prior to 1.04.1989) - Failure to comply with the provisions of section 269 T
viii.	277	False statement in verification etc. with reference to Category 'A' offences
ix.	278	Abetment of false return etc. with reference to Category 'A' offences

# 6.2 Category 'B':-

Offences punishable under the following sections are included in **Category** 'B':

Sl.	Section	Description/ Heading of section
No.		
i.	275A	Contravention of order made u/s 132 (3)
ii.	275B	Failure to comply with the provisions of Section 132 (1) (iib)
iii.	276	Removal, concealment, transfer or delivery of property to thwart tax recovery
iv.	276A	Failure to comply with the provision of sections 178 (1) and 178 (3)
v.	276AA	(prior to 01/10/1986)- Failure to comply with the provisions of section 269 AB or section 269 I.
vi.	276AB	Failure to comply with the provisions of sections 269UC, 269UE and 269UL
vii	276C(1)	Wilful attempt to evade tax etc
viii	276C(2)	Wilful attempt to evade payment of taxes etc

ix.	276CC	Failure to furnish returns of Income	
х.	276CCC	Failure to furnish returns of income in search cases in block assessment scheme	
xi.	276D	Failure to produce accounts and documents	
xii	277	False statement in verification etc. with reference to Category 'B'offences	
xiii	277A	Falsification of books of account or documents etc.	
xiv.	278	Abetment of false return etc. with reference to Category 'B' offences	

### 7. Eligibility Conditions for compounding:

The following conditions should be satisfied for considering compounding of an offence:-

- i. The person makes an application to the CCIT/DGIT having jurisdiction over the case for compounding of the offence(s) in the **prescribed** format (Annexure-1)
- ii. The person has paid the **outstanding** tax, interest, penalty and any other sum due, relating to the offence for which compounding has been sought
- iii. The person undertakes to pay the **compounding charges** including the compounding fee, the prosecution establishment expenses and the litigation expenses including counsel's fee, if any, determined and communicated by the CCIT/DGIT concerned.
- iv. The person undertakes to withdraw appeal filed by him, if any, in case the same has a bearing on the offence sought to be compounded. In case such appeal has mixed grounds, some of which may not be related to the offence under consideration, the undertaking may be taken for appropriate modification in grounds of such appeal.

#### 8. Offences generally not to be compounded:

- i. A Category 'A' offence sought to be compounded by an applicant in whose case compounding was allowed in the past, in an offence under the same section for which the present compounding has been requested, on 3 occasions or more.
- ii. A Category 'B' offence other than the first offence as defined herein below:

First offence means offence under any of the Direct Tax Laws committed prior to (a) the date of issue of any show-cause notice for prosecution or (b) any intimation relating to prosecution by the Department to the person concerned or (c) launching of any prosecution, whichever is earlier;

#### OR

Offence not detected by the department but voluntarily disclosed by a person prior to the filing of application for compounding of offence in the case under any Direct Tax Acts. For this purpose, offence is relevant if it is committed by the same entity. The first offence is to be determined separately with reference to each section of the Act under which it is committed.

- iii. Offences committed by a person who, as a result of investigation conducted by any Central or State agency and as per information available with the CCIT/DGIT concerned, has been found involved, in any manner, in anti-national/terrorist activity
- iv. Offences committed by a person who, was convicted by a court of law for an offence under any law, other than the Direct Taxes laws, for which the prescribed punishment was imprisonment for two years or more, with or without fine, and which has a bearing on the offence sought to be compounded
- v. Offences committed by a person which, as per information available with the CCIT/DGIT concerned, have a bearing on a case under investigation (at any stage including enquiry, filing of FIR/complaint) by Enforcement Directorate, CBI, Lokpal, Lokayukta or any other Central or Statewayerites online.ors

- vi. Offences committed by a person for which he was convicted by a court of law under Direct Taxes laws
- vii. Offences committed by a person for which complaint was filed with the competent court 12 months prior to receipt of the application for compounding.
- viii. Offences committed by a person whose application for 'plea-bargaining' under Chapter XXI-A of 'Code of Criminal Procedure' is pending in a Court or a Court has recorded that a 'mutually satisfactory disposition of such an application is not worked out'
  - ix. Any other offence, which the CCIT/DGIT concerned considers not fit for compounding in view of its nature and magnitude
- 9. Notwithstanding anything contained in these Guidelines, the Finance Minister may relax restrictions in para 8 above for compounding of an offence in a deserving case, on consideration of a report from the Board on the petition of an applicant.

### 10. Authority Competent to Compound an Offence:

The CCIT/DGIT having jurisdiction over the person, seeking compounding of an offence, is the competent authority for compounding of all Category 'A' and Category 'B' offences. However, an order in case of an application for compounding of an offence appearing in Category 'B' of para 6 supra, involving compounding charges (as explained in para 13 infra) in excess of Rs.10,00,000 (Rs. ten lakhs) shall be passed by the CCIT/DGIT concerned only on the recommendation of a committee comprising of 3 officers of the region concerned, namely (i) Principal CCIT, (ii) DGIT (Inv.) and (iii) CCIT/DGIT having jurisdiction over the case. In case such officers are not available within the region, the nearest DGIT or CCIT may be co-opted as Member.

10.1 Where Principal CCIT / DGIT(Inv) is the CCIT/DGIT having jurisdiction over the case, then another officer of the rank of CCIT may be co-opted as a member of the Committee. The CCIT/DGIT having jurisdiction over the case will act as the Member Secretary who will also co-opt such other member as the case may be, and convene the meeting, as well as maintain its minutes.

#### 11. Compounding Procedure:

- i. On receipt of the application for compounding, the same shall be processed by the Assessing Officer/Assistant or Deputy Director concerned and submitted promptly along-with duly filled in check-list (Annexure-2), to the authority competent to compound, through proper channel.
- ii. The competent authority shall duly consider and dispose of every application for compounding through a speaking order in the prescribed format (Annexure-3) within the time limit prescribed by the Board from time to time. In absence of such a prescription, the application should be disposed off within 180 days of its receipt. However, while passing orders on the compounding applications, the period of time allowed to the assessee for paying compounding charges shall be excluded from the limitation specified above.
- iii. Where compounding application is found to be acceptable, the competent authority shall intimate the amount of compounding charges to the applicant requiring him to pay the same within 60 days of receipt of such intimation. Under exceptional circumstances and on receipt of a written request for further extension of time, the competent authority may extend this period up-to further period of 120 days. Extension beyond this period shall not be permissible except with the previous approval of the Member (Inv), CBDT on a proposal of the competent authority concerned.
- iv. However, wherever the compounding charges are paid beyond 60 days as extended by the competent authority, the applicant shall have well authority with the competent authority.

- additional compounding charge at the rate of 2% per month or part of the month of the unpaid amount of compounding charges.
- v. The competent authority shall pass the compounding order within 30 days of payment of compounding charges. Where compounding charge is not deposited within the time allowed, the compounding application may be rejected after giving the applicant an opportunity of being heard. The order of rejection shall be brought to the notice of the Court immediately through prosecution counsel in the cases where prosecution had been instituted.

#### 12. Fees for compounding:

The fees for compounding of offences shall be as follows:

# 12.1 Section 276B- Failure to pay the tax deducted at source.

Section 276BB- Failure to pay the tax collected at source.

3% per month or part of a month of the <u>amount of tax in default</u> disclosed in the compounding application. After compounding of the said offence, if the same person comes forward for compounding of such offence through any subsequent application, the applicable rate for compounding of such an offence will be 5% per month or part of a month of the amount of tax in default. The period of default for calculating compounding fee in the category shall be calculated from the date of deduction to the date of deposit of tax deducted at source as is done in respect of calculating interest under section 201(1A).

### 12.2 Section 276C(1)- Wilful attempt to evade tax etc.

100% of the amount sought to be evaded.

- 12.3 Section 276C(2)-Wilful attempt to evade payment of any tax etc.
- 3 % per month or part thereof of the <u>amount</u> of tax etc., the payment of which was <u>sought to be evaded</u>, for the period of default. http://www.itatonline.org

- 12.4 Section 276 CC Failure to furnish returns of income.
- 12.4.1 2% per month or part of a month of the tax and interest determined on assessment or reassessment, in relation to return of income that was required to be furnished under section 139(1) or section 142(1) or section 148 or section 153A/153C as the case may be, existing on the date of conveyance of compounding charges to the applicant, determined after rectification u/s 154 of the Act, if any and as reduced by the tax deducted at source and advance tax, if any, paid during the financial year immediately preceding the assessment year, reckoned from the date immediately following the date on which the return of income was due to be furnished to the date of furnishing of the return or where no return was furnished, to the date of completion of the assessment.
- Where, before the date of furnishing of the return or where no return was furnished before the date of completion of assessment, any tax is paid by the person u/s 140A, compounding fee shall be calculated in the manner prescribed above up-to the date on which the tax is so paid; and thereafter, the fee shall be calculated at the aforesaid rate on the amount of tax and interest determined on the assessment or re-assessment as the case may be, determined after rectification u/s 154 of the Act, if any, as reduced by the TDS, TCS, advance tax and tax paid u/s 140A before filing of the return of income or where no return was furnished from the date of completion of assessment or reassessment.
- **12.5 Section276CCC-** Failure to furnish return of income as required under section 158BC.

The fee for this offence shall be calculated in the same manner as for offences u/s 276CC.

12.6 Section 276DD- Failure to comply with the provisions of Section 269SS (prior to 01/04//89). http://www.itatonline.org

A sum equal to 20% of the amount of any loan or deposit accepted in contravention of the provisions of Section 269SS.

12.7 Section276E- Failure to comply with the provisions of Section 269T (prior to 01/04/89)

A sum equal to 20% of the amount of deposit repaid in contravention of the provision of Section 269T.

**12.8** Section 277- False statement in verification etc.

Section 278- Abetment of false return etc.

- 12.8.1 Where same set of facts and circumstances attract under section 277 as well as section 278, the compounding fee shall be charged for offences under these sections by treating them as one offence.
- 12.8.2 Where same set of facts and circumstances attract prosecution under section 277 in addition to the offence in connection with which prosecution under section 277 got attracted in case of the same person, no separate compounding fee shall be charged for offence under section 277. For example where a person is charged with an offence under section 276C(1) as also under section 277, for the same set of facts and circumstances, the compounding fees shall be charged only for the offence under section 276C(1) at the rates prescribed for the said section.
- 12.8.3 Where same set of facts and circumstances attract prosecution under any offence as well as u/s 277 and /or 278, normally, a compounding fee@10% of the 'compounding fee for the main offence' shall be charged from each of the person charged under sections 278B or 278C. However, the authority competent to compound, after considering the extent of involvement of any or all co-accused, may enhance or reduce or waive the amount of compounding fee to be charged from any or all the co-accused. The compounding fees chargeable from the co-accused shall be

- in addition to the compounding fees which may be chargeable from the main accused.
- 12.8.4 In case where no offence under any other sections of I.T. Act is involved except under section 277 or 278, the compounding fee shall be decided by the authority competent to compound having regard to the amount of tax which would have been evaded as a result of such offence u/s 277 or 278.
- 12.9 Offences, other than those described in para 12.1 to 12.8, for which no compounding fee has been prescribed, the authority competent to compound may determine the amount of compounding fee having regard to the nature and magnitude of the offence, subject to levy of a minimum compounding fee of Rs. 25,000/- for each such offence.
- 12.10 The prescribed compounding charges shall be applicable while compounding any offence. However, in extreme and exceptional cases of genuine financial hardship, the compounding charges may be suitably reduced with approval of the Finance Minister.

#### 13. Compounding Charges:

The compounding charges shall include compounding fee, prosecution establishment expenses and litigation expenses including Counsel's fee. Prosecution establishment expenses will be charged at the rate 10% of the compounding fees subject to a minimum of Rs.25,000/- in addition to litigation expenses including Counsel's fees paid/payable by the Department in connection with offence(s) compounded by a single order. In a case where the litigation expenses are not readily ascertainable, the competent authority may arrive at litigation expenses, inter alia, on the basis of rates prescribed by the Government and on the basis of available records with the government and the counsels.

14. Applicability of Guidelines to offences under other direct tax laws

These guidelines shall apply mutatis mutandis to offences under other Direct

Tax Laws and the compounding fee for offences under the other Direct Tax

Laws will be same as prescribed supra for the corresponding provisions of

offences under the Income-tax Act, 1961.

15. The application for compounding in the cases of co-accused shall be

considered along with the main case or immediately after a decision has been

taken in the main case.

16. The PCCsIT/PDGsIT/DGsIT are requested to circulate the above

revised Guidelines along with its annexure Nos. 1, 2 and 3 among all the

officers of their region for compliance.

Yours faithfully,

Encl:- as above

(Rajat Mittal)

Under Secretary (Inv.V),

CBDT, New Delhi

Format of application for compounding of offences under Income Tax Act to be submitted separately by each applicant

S.	Particulars	Remarks
No.		
1	Name of the applicant	
2	Status	
3	Offences committed u/s *	
4	AYs / Date/ period involved in offence	
5	Status of case (i.e. whether	
	contemplated/pending in Court/convicted/	
	acquitted	
6	Date of filing of complaint, if any	
7	Particulars of offences along-with justification for compounding (separate sheet)	
8	Whether the applicant has paid the amount of tax, interest, penalty and any other sum due relating to the offence	
9	Whether the applicant undertakes to pay the compounding charges as shall be intimated by the department.	
10	Whether similar offences in the case of the applicant have been compounded earlier. If yes, how many times	
11	Whether the offence is first offence as defined in para 8 (ii) of the guidelines	
12	Whether the offence has been committed by the applicant who, as a result of investigation conducted by any Central or State agency has been found involved, in any manner, in anti- national/terrorist activity	
13	Whether any enquiry/ investigation being conducted by Enforcement Directorate, CBI, Lokpal, Lokayukta or any other Central or State agency is pending against the applicant? If so particulars may be given	
14	Whether the applicant was convicted by a court of law for an offence under any law, other than the Direct Taxes laws, for which the prescribed punishment was imprisonment for two years or more, with or without fine. If	http://www.itatonline.c

	so, particulars may be given along with a copy of the court's order	
15	Whether, the application for 'plea-bargaining' under Chapter XXI-A of 'Code of Criminal Procedure' is pending in a Court and the Court has recorded that a 'mutually satisfactory disposition' of such an application is not worked out?	
16	Whether the applicant was convicted by a court of law for the offence sought to be compounded	
17	Whether the offence(s) committed by the applicant is one for which complaint(s) was filed with the competent court 12 months prior to the filing of the application for compounding	

#### VERIFICATION

I son/	daughter of	in the capacity of
certify ar	nd solemnly affirm th	at the information in the above columns is
true and correct to the best of my	knowledge and belief	•
Place		Signature
Date		Designation
		Current address

<sup>\*</sup> All offences for which compounding is sought

# CHECK LIST for Compounding as per the Guidelines issued by the CBDT vide F.No.-285/35/2013-IT(Inv. V) dated 23.12.2014 on Compounding of Offences

(to be submitted by AO/ADIT/DDIT to the authority competent to compound through proper channel)

(A case can be compounded only if the answers to Sl. No. 1 to 17 matches with the answers given below in remarks column.)

Name of the applicant :
Status :
Offences u/s :
AYs/ Date/ period involved in offence :
Date of filing of complaint, if any :
Status of case (i.e. whether Contemplated/

Pending in Court/ Convicted/ Acquitted) :-

<u>S. No.</u>	<u>Particulars</u> (vis a vis compounding guidelines)	<u>Remarks</u>	Reference of the File submitted	
1.	The applicant has filed a written request for compounding the offence in the prescribed Proforma.	Yes	On Page	
2.	Whether the applicant has paid the amount of tax, interest and penalty& any other sum due relating to the default as prescribed in the guidelines.	Yes	On Page	
3.	Whether the applicant has undertaken to pay the compounding charges in terms of para 7 as computed as per para 12 & 13 of the Guidelines.	Yes	On Page	
4.	Whether the offence is under the same section under which offences have been committed by the applicant earlier and which have been compounded three times prior to the present application.			
	NOTE: THIS IS APPLICABLE ONLY IN CASE OF A Category 'A' OFFENCE.			
5.	Whether the offence is the first offence as defined in para 8(ii) of the guidelines	No ht	On Page tp://www.itatonl	line.org

	NOTE: THIS IS APPLICABLE ONLY IN CASE OF A		no
	Category 'B' OFFENCE.		
6.	Whether the offence has been committed by an applicant who, as a result of investigation conducted by any Central or State agency has been found involved, in any manner, in anti-national/terrorist activity	No	On Page
7.	Whether the offence committed by the applicant has a bearing on a case under investigation (at any stage including enquiry, filing of FIR/complaint) by Enforcement Directorate, CBI, Lokpal, Lokayukta or any other Central or State agency*	No	On Page
8.	Whether the offence has been committed by the applicant who, was convicted by a court of law for an offence under any law, other than the Direct Taxes laws, for which the prescribed punishment was imprisonment for two years or more, with or without fine*	No	On Page no
9.	Whether the application for 'plea-bargaining' under Chapter XXI-A of 'Code of Criminal Procedure' is pending in a Court or a Court has recorded that a 'mutually satisfactory disposition' of such an application is not worked out*	No	On Page
10.	Whether the offence is one committed by an applicant for which he was convicted by a court of law	No	On Page
11.	Whether the offence(s) committed by the applicant is one for which complaint(s) was filed with the competent court 12 months prior to the receipt of application for compounding	No	On Page
12.	Amount of compounding charges computed by AO/ADIT/DDIT as per the guidelines	Rs.	On Page
13.	The compounding charges are in accordance with para 7 read with paras 12 and 13 of the Guidelines	Yes	
14.	The factors, such as conduct of the person, nature and magnitude of the offence and facts and circumstance of the case have been considered while dealing with the compounding application	Yes	On Page
15.	Whether the cases of Co-accused are being considered as per para 15	Yes	On Page
16.	Any other fact relating to the person/case relevant for consideration of the competent authority	No	On Page

Signature

Name

Designation

Date

Recommended by: 1. Jt.CIT/ Addl. CIT/Jt.DIT/Addl. DIT.....Signature/Name/Designation/Date

2. PCIT/PDIT/CIT/DIT.....Signature/Name/Designation/Date

\*Note: This may be given on the basis of information furnished by the applicant in his application for compounding or information already available with the competent authority for compounding

# Part-I

Format for order u/s 279(2) of the I.T.Act for compounding of an offence as mentioned in Para 11 (ii) of the Guidelines issued by the CBDT vide F.No.-285/35/2013-IT(Inv.V) dated 23.12.2014 on Compounding of Offences

Order u/s 279(	2) of I.T.Act, 1961
Name of the person	÷
Status	:-
Offences u/s	:-
AYs / Date/ period involved in offence	; <del>-</del>
Date of filing of complaint, if any	:-
Status of case (i.e. whether contemplated/	
Pending in Court/ Convicted/ Acquitted)	: <del>-</del>
Date of hearing, if any	; <del>-</del>
Date of order	:-
ORDER u/s 279(2) of	the Income-Tax Act, 1961
of sub-section 2 of section 279 of the Income -	
Place:-	
Date:	
Seal	Signature
	Chief Commissioner of Income-tax /
	Director General of Income-tax
Copy to:-	
The Commissioner of Income Tax/ Director o	f Income Tax
The Assessing Officer/ ADIT/DDIT	
The ADIT/DDIT (Prosecution)	
The Prosecution Counsel (if the case is pendir	ng in the Court)
The applicant (By name) Guard file.	
	Signature

Signature
ACIT/ ITO (Hq.)
o/o the CCIT/ DGIT

# Part-II

Format for order u/s 279(2) of the I.T.Act for rejecting the compounding of an offence as mentioned in Para 11 (ii) of the Guidelines issued by the CBDT vide F.No.-285/35/2013-IT(Inv.V) dated 23.12.2014 on Compounding of Offences

Order u/s 279(2) of I.T.Act.

Name of the person	<b>:-</b>
Status	:-
Offences u/s	:-
AYs / Date/ period involved in	in offence :-
Date of filing of complaint, if	any :-
Status of case (i.e. whether Co	•
Pending in Court/ Convicted/	(Acquitted) :-
Date of hearing, if any	:-
Date of order	:-
ORDER u/s 279	9(2) of the Income-Tax Act, 1961
Income Tax Act for the A.Y.(s) / Date/	a fit case for compounding as " (mention
	case are enclosed as Annexure – 'A'
Place:-	
Date:	G'
Seal	Signature Chief Commissioner of Income-tax / Director
	General of Income-tax
Copy to:-	Garage and Machine and
The Commissioner of Income Tax/ Di	irector of Income Tax
The Assessing Officer/ ADIT/DDIT	
The ADIT/DDIT(Prosecution)	
The Prosecution Counsel (if the case i	is pending in the Court)
The applicant (By name)	
Guard file	Sd/-
	ACIT/ ITO (Hq.)
	o/o the CCIT/ DGIT

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# Annexure -A

#### **Statement of facts**

The statement of facts should, inter alia, contain the following:-

1. Detail of application filed
An application for compounding of offences committed u/s of the Income Tax
Act was filed in prescribed format by M/s /Mr. /Ms On
2. Brief facts
3. Whether complaint has been filed
A complaint was filed in the Court of on
still pending in the court/ the Court has convicted the person who has filed an appeal against the
conviction order that is pending in the Court/ the Court has acquitted the person& the department has
filed an appeal against the acquittal order that is pending in the Court or an appeal against the
acquittal order is contemplated.
OR
The complaint is yet to be filed in the Court.
4. In case of order accepting compounding, details of payment of compounding charges by the
person.
5. Direction to the AO/ Standing Counsel to take necessary action to implement the orders at the
earliest.
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